



To: Subject Advisors

: Teachers

: Parents and Caregivers of NS Tech Learners

Topic: A self-reflection model as a basis for 2023 planning

Message Objective(s):

-To promote reflective practice for planning of effective teaching and learning

-To share a tool/instrument that can be used for snapshot reflection and reviewal of 2022 work

Effective planning is a basis for excellent execution of any activity. Without reflection on previous experience planning alone becomes a shot in the dark. This article is a preparatory message for the recovery work continued into 2023.

I will propose a tool/instrument which Parents/Guardians, Teachers and Subject Advisors can adopt and/or adapt for effective planning in preparation for 2023.

	Focus Area	Check point	Rating			Comments
			Green	Yellow	Red	
1	Curriculum Coverage	1.1 How effective was your curriculum coverage this year?				
		1.2 Do you think you attended to aspects sequencing, pitch and pacing				
2	Effective assessment	2.1 Did you manage to conduct both formal and informal assessments?				
		2.2 Do you think the assessment activities were of the right quality in terms of the CAPS norms (Weighting and cognitive levels)?				
3	Use & availability of resources	3.1 Did you receive all resources timeously?(RATPs, RPATs etc)				
		3.2 Do you think the resources were effective enough for learning recovery?				
4	Baseline and Diagnostic assessments	4.1 Did you manage to administer both Baseline and Diagnostic tests in time?				
		4.2 Were you able to analyse the tests in order to identify gaps and inform your recovery plan?				
5	Consolidation	5.1 Did you manage to carry any consolidation activities?				
		5.2 Do you think the consolidation activities are able to inform your plan for 2023?				
Total						

Planning should be informed by a process of self-appraisal, thorough reviewal and honest reflection of previous performance.

Thank you From: Justine Mafukidze

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References:

www.nect.org.za/materials